

## Re: Privacy Policy for the website

On this page the methods for the management of the site with reference to the processing of the personal data of users that visit the site are described.

It is a privacy policy issued pursuant to art. 13 of European Regulation 2016/679 to those who interact with the company's web services.

The privacy policy is issued only for this site and not also for other websites that may be visited through links.

The privacy policy identifies a number of minimum requirements for the collection of personal data online and, specifically, the methods, the times and the nature of the information that the data controllers have to provide to users when they connect to web pages, regardless of the purpose of connection.

### **THE "DATA CONTROLLER"**

Data relating to persons identified or identifiable may be processed further to visiting this site.

The "data controller" is Reggiana Riduttori S.r.l., in the person of its temporary legal representative.

### **PLACE OF DATA PROCESSING**

Processing activities connected with the web services of this site take place at the registered office and are carried out only by technical staff of the Office appointed for processing, or by staff assigned with occasional maintenance operations.

No datum deriving from the web service is communicated or disseminated.

The personal data provided by users that forward requests for the sending of informative material (bulletins, CD-ROMs, catalogues, price lists, responses to questions, various documents, etc.) are used solely to perform the service or assistance requested.

### **TYPES OF DATA PROCESSED**

#### *Browsing data*

The information systems and software procedures relied upon to operate this web site acquire personal data as part of their standard functioning; the transmission of such data is an inherent feature of Internet communication protocols.

It is information which is not collected to be associated with identified data subjects, but by its nature could, through processes and associations with data held by third parties, permit the users' identification.

This data category includes the IP addresses and/or the domain names of the computers and terminal equipment used by any user, the URI (Uniform Resource Identifier) addresses of the requested resources, the time of such requests, the method used for submitting a given request to the server, returned file size, the numerical code relating to server response status (successfully performed, error, etc.), and other parameters related to the user's operating system and computer environment.

These data are used solely for the purpose of extracting statistical information on use of the site and to check the correct functioning of the services and are erased immediately after processing. The data could be used for ascertaining liability in the event of alleged cybercrime to the detriment of the site: with the exception of this case, at present data regarding website contacts are not kept for more than seven days.

*Data provided voluntarily by the user*

The optional, explicit and voluntary forwarding of electronic mail to the addresses indicated on this site implies the subsequent acquisition of the address of the sender, necessary for responding to requests, as well as any other personal data included in the message.

Specific privacy policies will be progressively reported or visualized in the website page for particular requested services.

## **USE OF COOKIES**

With regards to the method of use of cookies, reference should be made to the additional and specific "full privacy policy" published on this site and drawn up on the basis of what is provided for by the Provision issued on 8 May 2014 by the Italian Data Protection Authority, which integrates and completes this document.

## **OPTIONAL PROVISION OF DATA**

Apart from what is specified for browsing data, the user is free to choose whether or not to provide personal data. Failed provision may imply the impossibility to obtain what has been requested.

## **METHODS OF PROCESSING**

Personal data are processed with automated instruments for the time strictly necessary to achieve the purposes for which they have been collected.

Specific security measures are adopted to prevent the loss of data, unlawful or incorrect use and non-authorized accesses.

## **TRANSFERS TO FOREIGN COUNTRIES**

Any transfers of personal data to a foreign country outside the European Union or to an international organization shall occur on the basis of an adequacy decision by the Commission or, in the event of transfers as per articles 46, 47 or 49, second paragraph, of the European Regulation, on the basis of appropriate and suitable guarantees.

## **DATA SUBJECTS' RIGHTS**

The data subjects to whom the personal data refer have the right, at any time, to request access to the data and their modification, cancellation, limitation of processing, the right to oppose their processing, besides the right to portability of the data; they also have the right to submit a claim to the Control Authority.

Enquiries should be made to the Data Controller or to the **Data Protection Officer, identified in the person of Juri Torreggiani, having headquarters in Reggio Emilia, Via Piccard n. 16/G, tel. 0522/30.11.69, fax 0522/38.79.96.**

This document is the "Privacy Policy" of this site, and shall be subject to updating.